

DEPARTMENT OF PLANNING, MONITORING AND EVALUATION



- APPLICATIONS** : Applications must be sent to: The Department of Planning, Monitoring and Evaluation (DPME), attention Mr M Lehong, by mail to Private Bag X944, PRETORIA, 0001 or hand delivered at 330 Grosvenor Street, Hatfield, Pretoria.
- CLOSING DATE** : **28 February 2020 @ 16:30 pm**
- WEBSITE** : [www.dpme.gov.za](http://www.dpme.gov.za)
- NOTE** : The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on originally signed Z.83 accompanied by original certified copies of qualification(s), Identity Document, valid driver's license (where driving/travelling is an inherent requirement of the job), proof of citizenship if not RSA citizen, and a comprehensive CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. All copies must be certified in the past 12 months.
- NOTE** : Failure to submit the above information will result in the application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises / tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.
- POST** : **CHIEF DIRECTOR: ECONOMY AND INFRASTRUCTURE (LEVEL 14)**  
**REF NO: 005/2020**  
CD: Economy and Infrastructure
- SALARY** : R1 251 183.00 all-inclusive salary package per annum (Level 14). The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
- CENTRE** : Pretoria
- REQUIREMENTS** : A relevant qualification (NQF 7) as recognised by SAQA in Economics, Civil Engineering, Infrastructure/Build Environment or equivalent. A post-graduate qualification (NQF level 8) will be an added advantage. A valid

driver's licence. Minimum of 10 years' experience in the areas of Economic Management Frameworks/Fiscal & Infrastructure Development and/or Building Environment with at least 5 years proven experience as a member of the Senior Management Service (SMS) in the Public Service or equivalent. Demonstrable leadership acumen. Extensive knowledge and experience in the Infrastructure and Economy sectors is a key requirement. Deep understanding of key policy imperatives of government, including relevant public sector prescripts. Strong understanding of the work/functioning of Government and the various stakeholders. Well-developed strategic management & leadership capabilities. A thorough understanding of the policy and administrative processes of Government. Well-developed innovation and organisational abilities. Knowledge of performance monitoring and evaluation in the economy and infrastructure sectors, Public Service Act (PSA), Public Finance Management Act (PFMA) and Treasury Regulations. Willingness to travel on a regular basis. **Competencies & Skills:** Management skills including people management and empowerment, and experience in managing multi-disciplinary teams. Ability to provide strategic direction and leadership. The ability/experience to create an environment for high performance culture and staff development. Ability to manage multiple projects. Excellent interpersonal & communication skills (written & verbal) and the ability to communicate with diverse audiences. Highly developed negotiation skills. The ability to successfully operate at high level in government. Conflict management skills. Strategic and analytical skills. Research and policy analysis skills. Financial management and project/programme management skills with credible experience in managing complex systems, policy and multiple sector processes. Good computer literacy skills. **Personal Attributes:** The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations.

- DUTIES** : The incumbent of the post will be responsible for managing, developing, reviewing and supporting detailed planning, implementation, monitoring and evaluation of the Medium Term Strategic Framework (MTSF) and National Development Plan (NDP) with regard to economy and infrastructure development. Managing and coordinating sector specific research. Monitoring and Evaluating the implementation of set priorities and targets and formulate intervention strategies in consultation with relevant stakeholders. Providing technical advice and support to political principals and other governance structures and bodies. Fulfil the Chief Directorate's statutory responsibilities in terms of PSA, PFMA and managing/supervising of effective and efficient Human Resources planning for the Chief Directorate. Ensuring of effective and efficient operational plan and annual performance plan for the Chief Directorate. Ensuring of effective and efficient management of procurement, equipment and facilities within the Chief Directorate and ensuring of sound corporate governance mechanisms for the Chief Directorate.
- ENQUIRIES** : In connection with the applications kindly contact Mr N Nomlala, Tel No (012) 312 0462.
- POST** : **ASSISTANT DIRECTOR: DATA CENTRE (LEVEL 10) REF NO 006/2020**  
CD: Data Integration and Analysis
- SALARY CENTRE** : R470 040.00 pa (level 10) plus benefits
- REQUIREMENTS** : A Bachelor's Degree/ Advanced Diploma (NQF 7) in Statistics/ Data Science or an equivalent statistical field. An Honours Degree/Post Graduate Diploma (NQF 8) will be an added advantage. At least 5 years'

relevant experience working in a statistics or data unit. A valid driver's licence. **Competencies & Skills:** Advanced computer skills integrating and managing datasets, data analysis and using data analysis tools e.g. STATA/SPSS, data visualisation. Experience using and developing data architectures. The ideal candidate must have good understanding of data types, data modelling and transformation of data using various ETL Tools; understanding of data policy frameworks, processes and systems. Knowledge and experience in statistics and data mining techniques. Good programming skills. Knowledge of Machine Learning techniques. Experience/knowledge in distributed data and computing tools, including, Map Reduce, MySQL, Hadoop, Spark, Hive. **Personal Attributes:** Must have the ability to perform independently, in a team, under pressure and in a dynamic changing environment. Must have the ability to work effectively in ambiguous situations, strong critical thinking skills and multi-tasking. Ability to handle multiple demands and competing priorities in a rapidly changing environment. Must have good problem solving skills & attention to detail, should have excellent verbal and written communication skills, excellent analytical skills and strong customer service skills.

**DUTIES** : The successful candidate will be responsible to support the implementation of a DPME data management and analytical system and facilitate access to internal and external data to support Planning, Monitoring and Evaluation as per the NDP and MTSF priorities. This entails sourcing, collation of data from government departments and within DPME and format and integrate it for use in the data management and analytical system. Visualise data /information for DPME users e.g creating dashboards for executives, statistical modelling, data mining of primary datasets. The development, implementation and promotion of data norms, standards and protocols for DPME and government departments/entities. Conduct research on products and trends for the enhancement of the data management and analytical system. Updating of the data management and analytical system. Monitoring/recommending of the Chief Directorate's statutory responsibilities in terms of PSA, PSR, PFMA, HR Prescripts, DPSA Directives and managing/supervising of effective and efficient Human Resources planning for the Chief Directorate. Ensuring of effective and efficient business/operational and performance annual planning for the Chief Directorate and ensuring of effective and efficient management/supervision of procurement, equipment and facilities within the Chief Directorate

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