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<th>DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000</th>
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<td>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):</td>
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<td><strong>Strategic Plans</strong></td>
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<td>▪ DPME Capacity Development Strategy</td>
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<td>▪ DPME Knowledge Management Strategy</td>
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<td>▪ DPME Strategic Plans 2011-2012; 2012-2013; 2015-2020</td>
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<tr>
<td>▪ Service Delivery Plan 2012 -2015</td>
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<td><strong>Annual Reports</strong></td>
<td>Website &amp; DPME</td>
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<td><strong>National Planning Commission (NPC)</strong></td>
<td>NPC Website &amp; DPME</td>
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<tr>
<td>▪ Media statement of the National Planning Commission: 2016</td>
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<td>▪ National Development Plan 2030 - Our future: make it work</td>
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<tr>
<td>▪ National Planning Commission – Diagnostic Review</td>
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<td>▪ National Planning Commission discussion document: 2015 The role and effectiveness of planning and implications for the institutionalization of planning</td>
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<td>▪ NDP 2030 - Popular version including Translations</td>
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<tr>
<td>▪ Revised Green Paper: National Planning Commission</td>
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<td>▪ Update on National Planning Commission</td>
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<td><strong>Medium Term Strategic Framework: 2014-2019</strong></td>
<td>Website &amp; DPME</td>
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<td>▪ MTSF 2014-2019 - Summary</td>
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<td>▪ Outcome 1 Education MTSF Chapter</td>
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<td>▪ Outcome 2 Health MTSF Chapter</td>
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<td>▪ Outcome 3 Safety MTSF Chapter</td>
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• Outcome 4 Economy MTSF Chapter
• Outcome 5 Skills MTSF Chapter
• Outcome 6 Infrastructure MTSF Chapter
• Outcome 7 Rural Development MTSF Chapter
• Outcome 8 Human Settlements MTSF Chapter
• Outcome 9 Local Government MTSF Chapter
• Outcome 10 Environment MTSF Chapter
• Outcome 11 International MTSF Chapter
• Outcome 12 Public Service MTSF Chapter
• Outcome 13 Social Protection MTSF Chapter
• Outcome 14 Nation Building MTSF Chapter

Policy Positions and Legislation
- Constitution
- Improving Government Performance: Our Approach
- National Youth Development Agency Act
- Promotion of Access to Information Act No 2 of 2000 (PAIA)

Policy Frameworks
- A framework for Strengthening Citizen-Government Partnerships for Monitoring Frontline Service Delivery
- African Youth Charter
- Development Indicators 2007; 2009; 2010; 2011; 2012; 2014
- Development Indicators 2012 Erratum
- Discussion document on Performance Monitoring and Evaluation – Principles and Approach
- Evaluation Competency Framework for Government
- FSDM Process Map
- FSDM Operational Framework (2015-2016)
- Indicator 82 Budget Transparency
- Management Performance Assessment Tool; (MPAT) User Guide
- MPAT indicator framework
- MPAT Standards for 2013-14; 2014-15
- National Evaluation Policy Framework
- Policy Framework on the Government-Wide Monitoring and Evaluation System
- Provincial Evaluation Plans 2013/14 – 2015/16
- Standards for Evaluation in Government
Reports

- Annual report on the National Evaluation System 2013-14
- Annual report on Evaluations Compressed – 2013-14
- Frontline Service Delivery Monitoring (FSDM) Program: Findings for the period April 2012 to December 2012
- FSDM Annual findings report 2013/14: findings for monitoring conducted April 2013
- FSDM program progress summary reports : 2011-12; 2012-13
- Management Performance Assessments for the 2012/13 financial year
- Mid-Term review of government priorities 2012
- MPAT National Department’s score cards
- MPAT Moderator reports
- MPAT Statistical analysis
- MPAT Level 4 departments
- MPAT National departmental synopsis
- Open day Operation Phakisa introduction posters 2014
- Panel of Professional Service Providers as at April 2015
- Provincial quarterly performance reports
- Presidential Hotline frequently asked questions
- Reports on Mexico study tour: August 2011
- Report on Asia study tour compressed: 2012
- Report launch and Stakeholder Discussion on Platinum and Passes: the impact of mining investments on education outcomes
- Regional approaches to food and water security in the face of climate challenges - Workshop held at DBSA, Midrand South Africa 23/24 May 2011
- Report on the assessment of government evaluation: diagnostic review of Early Childhood Development
- Report of the 1st International Knowledge Sharing Workshop
- Report of the 2nd International Knowledge Sharing Workshop
- Report of the 3rd International Knowledge Sharing Workshop
- Report of the 4th International Knowledge Sharing Workshop
- Sanitation report
- State of SA’s infrastructure report: 2012
- Status of evaluations as at January 2015
- State of Management practices in the Public Service: Results of Strengthening citizen-based monitoring symposium report
- The Nuts and Bolts of M&E
- Twenty Year Review South Africa: 1994-2014
- Quarterly reports of non-financial (performance) information for the provincial departments of health, social development and agriculture.

**Publications**
- A growing demand for monitoring and evaluation in Africa
- A focus on M&E of results: an example from the Presidency, South Africa
- Celebrating 4 years of the Presidential Hotline Report and impact of the Presidential Hotline on the lives of citizens (Video)
- Developing a National Evaluation System in South Africa
- Establishing a National M&E System in South Africa
- Evaluation updates
- Evaluator competencies: the South African Government experience
- Framework for Managing Program Performance Information
- Frontline Service Delivery Monitoring updates
- Policy Framework for GWME system
- Presidential Hotline updates
- Policy Brief: Strengthening the impact of the Grade R Program
- The role of the Offices of the Premier in GWME: good practice guide
- The Presidential Hotline Booklet: Putting people first: “Four years of the Presidential Hotline” 2009 – 2013

**Case Studies**
- Consolidated Presidential Hotline case studies
- ECD Evidence-Based Policy Making Case Study
- FSD good practice: Public Private Partnership (PPP) between the Gauteng Department of Education and Rand Water Foundation
- Improvisation and proactive insights in the quest for excellence in service delivery: the case of Ladybrand Magistrate Court
- Improvements through sustainability: how to avoid regression
- Improvements project at the Dilopye Clinic
- MPAT Case Studies 2011; 2012 & 2013
- Optimizing stakeholder involvement in service delivery – the case of Upington Home Affairs
- Presidential Frontline Service Delivery: Complaints and complements management system of Mamelodi Regional Hospital in Gauteng Province
- Provincial implementation of FSDM program in the Free State Province
- Unlocking service delivery through leadership and empowerment: the case of Bachana Mokwena Primary School
- The case of SASSA Gauteng Program
- The impact of the Presidential Hotline: A story of success

### Manuals
- PAIA Manuals: Afrikaans; English; Ndebele; Pedi; Swati; Sotho; Tswana; Tsonga; Venda; Xhosa; and Zulu
- PAIA Form A: Request for Access to a Record - 2015
- PAIA Form B: Notice of Internal Appeal - 2015
- PAIA Form D: List of Automatically Available Records - 2015
- Self-assessment module of the management performance assessment tool (MPAT)

### Templates
- Delivery Agreement templates
- Log Frame template for use in plans, programs and projects
- Frontline Service Delivery Monitoring questionnaire
- Frontline Service Delivery Monitoring visit itinerary template
- Frontline Service Delivery Monitoring visit analysis template
- Frontline Service Delivery Monitoring final scores consolidated template
- Frontline Service Delivery Monitoring improvements monitoring template
- Frontline Service Delivery Monitoring improvements case study template
- Frontline Service Delivery Monitoring monthly scores aggregation template
- Frontline Service Delivery Monitoring monthly reporting template
- Frontline Service Delivery Monitoring quarterly reporting template
- Self-assessment module of the Management Performance Tool
- Template for Project Plan using example of the Implementation Evaluation of Nutrition (2012/13)

### Guidelines
- Communication of evaluation results
- Content focus of Offices of the Premier in M&E
- Concept for national evaluation plan
- Guideline to outcome approach
- Guideline to outcomes coordination - 2014
- Guideline for planning of new implementation programs
- Guideline for inception phase of evaluations
- Guideline for peer reviews

Website & DPME
- Guideline on design evaluation
- Frontline Service Delivery Monitoring (FSDM) visit guidelines
- Functions of an M&E component in national government departments
- FSDM questionnaire guideline
- FSDM improvements monitoring guideline
- FSDM scores consolidation guideline: 2015-16
- FSDM guideline on joint annual planning for 2015/16
- Generic functions of monitoring and evaluation components in the Offices of the Premier
- Generic roles and organizational design considerations for M&E components in provincial government departments Terms of reference for National M&E Forums
- Guideline on the diagnostic development
- Guideline on implementation evaluation
- Guideline on impact evaluation
- Guideline on evaluation synthesis
- Guideline on economic evaluation
- Guideline on the process for implementing Management Performance Assessment Tool (MPAT) in national departments
- Guideline on the recruitment and selection processes in DPME
- Guideline for Internal Audit Activity – MPAT
- How to develop a Provincial Evaluation Plan
- How to develop a management response to an evaluation report
- How to develop an improvement plan to address evaluation recommendations
- Improving the operation of M&E in Offices of the Premier
- Job evaluation guideline
- Management Performance Assessment Tool (MPAT) Implementation Guide
- MTEF guideline
- Municipality Assessment Tool Guideline 2012
- Monitoring and Evaluation of Accredited Course Offerings in South Africa: 2015
- Process for affecting refinements to outcome Delivery Agreements
- Process for implementing Management Performance Assessment Tool (MPAT) in national departments
- Practice note on the operation of DPME Data Forums
- PM&E System Assessment Tool
- Steps in Commissioning an Evaluation by DPME
- Terms of reference for Implementation Forums Terms of reference for the Provincial M&E Forums
- Terms of reference for evaluation projects
- Terms of reference for evaluation steering committees
- The role of Offices of the Premier in GWME: a good practice guide

**Outcomes Delivery Agreements (2010-2014)**
- Outcome 1: Education
- Outcome 2: A long and Healthy life for all South Africans
- Outcome 3: Safety and Security
- Outcome 4: Employment
- Outcome 5: Skills
- Outcome 6: Infrastructure
- Outcome 7: Rural Development
- Outcome 8: Human Settlement
- Outcome 9: A responsive, accountable, effective and efficient local government system
- Outcome 10: Environment
- Outcome 11: International Relations
- Outcome 12: Public Service
- Outcome 13: Social Protection
- Outcome 14: Nation Building

**Financial Management**
- Advertised tenders
- General Information on Financial Services

**Human Resources**
- Publication on vacancies in the Public Service and the Department of Planning, Monitoring and Evaluation

Website & DPME
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<td>The list of records above are not for sale</td>
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<tr>
<td>The records may be obtained on request in writing and addressed to Mr. S. Ntakumba; Deputy Information Officer; Department of Planning, Monitoring and Evaluation; Private Bag X944; Pretoria; 0001; Tel: (012) 312-0202; e-mail: <a href="mailto:stanley@dpme.gov.za">stanley@dpme.gov.za</a></td>
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