



## planning, monitoring & evaluation

Department:  
Planning, Monitoring and Evaluation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF PLANNING, MONITORING AND EVALUATION

#### PRESCRIBED FEES IN RESPECT OF PUBLIC BODIES

1. The fee for a copy of the manual as contemplated in regulation 5(c) is R0.60 for every photocopy of an A4-size page or part thereof.
2. The fees for reproduction referred to in regulation 7(1) are as follows: **R**
  - (a) for every photocopy of an A4-size page or part thereof ..... 0.60
  - (b) for every printed copy of an A4-size page or part thereof held on computer or in electronic or machine-readable form ..... 0.40
  - (c) for a copy in a computer-readable form on
    - (i) CD/DVD ..... 40.00
  - (d) (i) for a transcription of visual images, for an A4-size page or part thereof ..... 22.00  
(ii) for a copy of visual images ..... 60.00
  - (e) (i) for a transcription of an audio record, for an A4-size page or part thereof ..... 12.00  
(ii) for a copy of an audio record ..... 17.00
3. The request fee payable by every requester, other than a personal requester, referred to in regulation 7(2) is: ..... 35.00
- 4.1 The access fee payable by a requester referred to in regulation 7(3) is as follows: **R**
  - (a) for every photocopy of an A4-size page or part thereof ..... 0.60
  - (b) for every printed copy of an A4-size page or part thereof held on computer or in electronic or machine-readable form ..... 0.40
  - (c) for a copy in a computer-readable form on
    - (i) CD/DVD ..... 40.00
  - (d) (i) for a transcription of visual images, for an A4-size page or part thereof ..... 22.00  
(ii) for a copy of visual images ..... 60.00
  - (e) for a transcript of an audio record
    - (i) for an A4-size page or part thereof ..... 12.00
    - (ii) for a copy of an audio record ..... 17.00
  - (f) to search for and prepare the record for disclosure ..... 15.00  
for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation
- 4.2 For purposes of Section 22(2) of the Act, the following applies:
  - (a) six hours as the hours to be exceeded before a deposit is payable.
  - (b) one third of the access fee is payable as a deposit by the requester.
- 4.3 The actual postage is payable when a copy of a record must be posted to a requester
- 4.4 The appeal fee payable in respect of the lodging of an internal appeal by a requester against the refusal of his/her request for access as contemplated in section 75(3)(a) of the act ..... 50.00